

August 11, 2016 Playground and Recreation Board minutes regular meeting

Recreation Board Members Present: Steve Kuhn, Randy Bretag, John Levy, Phil McNally, Maribeth Manigold, Kevin Quick, Danielle Piagentini, Brian Porter (Mark Astle, Director of Recreation, Tracy Bianchi, Riordan Pool Manager)

Others attending the meeting: none

Guests: none

Recreation Board Members Absent: Austin Monroe

1. Phil moved and Kevin second to approve July minutes. Motion passed
2. Randy moved and Danielle second to accept July Recreation financial statement. Roll call: all AYES. Motion passed.
3. John moved and Kevin second to accept June Pool financial statement. Roll call: all AYES. Motion passed.
4. Pool:
  - a. Tracy reported that 3853 patrons came to the pool in July.
  - b. Tracy reviewed receipts and expenditures.
  - c. Tracy reported that this summer the pool was more profitable than last summer.
  - d. The pump in the filter room was repaired, but the diving board could not be. A new one will be ordered.
  - e. Tracy is in the process of contacting a painter for the pool.
  - f. The pool passed both the state inspection and the second health inspection.
  - g. Tracy will share her Google calendar that contains notes on this summer's tasks.
5. Commissioner's report: none.
6. Director's Report:
  - a. Summer Recreation
    - i. Mark reported that the summer Rec season concluded successfully. Tentative numbers show over 3000 children and young adults participated in Recreation sponsored activities this summer. He would have the expense report available in October at the latest.
    - ii. Mark asked the board to consider expanding the assistant director position to a salaried position and detailed the responsibilities. The board discussed the proposal, and gave Mark permission to include the position in the 2017 budget for discussion.
    - iii. Mark presented a proposal to contract with an online registration company. That board discussed but was unable to make any decisions due to lack of information provided by the company. Mark will present more information at the next meeting.
  - b. Adult Softball.
    - i. Mark reported that Men's Adult Softball concluded with Couch Potatoes winning the recreation men's tournament and Sam's winning the competitive tournament. He complimented Tim Trumbo, softball director, the players, and the umpires for their excellent sportsmanship.
    - ii. Mark reported that the women's tournament was finishing that night.

- iii. Mark reported that fall softball and fall kickball roster forms were available. These two leagues will tentatively begin the third week of August.
    - iv. Mark reported on repairs to the lights, to the beverage cooler, and to the Sanders announcer's booth.
- 7. Old Business – Randy reported on his meeting with Tracy to discuss emergency safety procedures and policies.
- 8. Long Range Planning and Board Goals
  - a. Construction in Progress –
    - i. Phil reported that trees had been planted at Hollywood park.
    - ii. Phil and Steve noted that the handicapped play equipment had been installed at Lincoln Douglas. The soft surface installation and some cement work is upcoming.
  - b. Park Inspections – None
  - c. Long Range Plans – Tammy will supply new aerial photographs of parks.
  - d. Bike Paths – none
  - e. New Subdivisions and city acquisitions – none
- 9. Committee Reports
  - a. By-laws (Maribeth)– Maribeth noted that all board members should have received a copy of the updated by-laws.
  - b. Financial (Austin) – none
  - c. Parks (Kevin and Randy) –
    - i. Phil and Randy reported that they had installed severe weather signs in several parks.
    - ii. Kevin distributed copies of a park inspection form received from Commissioner Less. He discussed personalizing each form to be park specific.
  - d. Programs (Phil) –
    - i. Phil reported that neither American nor National Little Leagues had submitted the necessary documentation to receive maintenance money.
    - ii. Phil reported that for the September meeting he hoped to have a design for the west side of the North Side little league diamond. The board discussed the need for North Side little league to contribute to any new construction.
    - iii. Phil asked that the board consider helping OBB with repairs or replacement of their mower which was being used beyond its intended capacity.
    - iv. Phil reported that he had received a price of \$27000 for fencing at Peck Park Field 4. He proposed that cost be split three ways between the Rec board, OGFA, and the City of Ottawa. The board discussed the proposal. John moved that Phil ask OGFA to take responsibility for purchasing and paying for the fencing. Recreation would commit \$9000 toward the cost of the fence to be paid once an invoice was received showing that the fence was installed. Phil Second. Roll Call: All AYES. Motion Passed.
  - e. Pool (Steve) – See earlier discussion.
- 10. New Business – None
- 11. Meeting adjourned.